

Teaching Plan

Department of Public Administration

Term I: 2021-22

B. A. First Year

Central & State Administration

Course Code: U-PUA-124

Semester I

Course II

Unit no.	Title of the Unit	Sub-title	Lectures Required	From	To
1.	Unit I Salient Features of Indian Administration	Administration in Maharashtra	8	01/10/2021	13/10/2021
2.	Classification of Civil Services	a) Union Public Service Commission b) State Public Service Commission	6	14/10/2021	23/10/2021
3	Central Government and Administration	a) Prime Minister's Office b) Cabinet Secretariat- c) Organization & Method	12	27/10 /2021	11/11/2021
4.	Administrative Agencies	a) Election Commission: National & State b) NITI Ayog c) Human Rights Commission: National & State	10	12/11/2021	09/12/2021
5.	Administrative Reforms	a) Meaning, Objective b) Administrative Reforms Commission: I (1966 (1966) c) Administrative Reforms Commission: II (2005	10	16/12 /2021	31/12/2021

B. A. Second Year

Rural Development Administration (In Maharashtra)

Course Code: U-PUA-324

Semester III

Course VI

Unit no.	Title of the Unit	Sub-title	Lectures Required	From	To
1.	Rural Development	Meaning & Importance	4	05/07/2021	06/07/2021
2	Evolution of Panchayat Raj	BalwantRai Mehta Committee VasantNaik Committee 73rd Constitutional Amendment	16	12/07/2021	02/08/2021
3	Three Tier System- Composition & Functions	ZilaParishad PanchayatSamiti Gram Panchayat	18	03/08/2021	07/09/2021
4.	Problems of Rural Local Governance	Women Leadership Health Services	14	13/09/2021	18/10/2021

B A Third Year

Financial Administration

Code: U-PUA-525

Semester V

Course IX

Unit no.	Title of the Unit	Sub-title	Lectures Required	From	To
1.	Financial Administration	Meaning, Importance	8	05/07/2021	15/07/2021
2.	Budget	Meaning, Importance, Types Principles of Budget	8	19/07/2021	03/08/2021
3.	Budgetary Process	Preparation Legislation Execution	12	04/08/2021	17/08/2021
4.	Financial Machineries: Organization & Functions	Finance Ministry Reserve Bank of India	10	18/08/2021	26/08/2021
5.	Accounts and Audits	Meaning, Importance, Comptroller & Auditor General in India	6	30/08/2021	13/09/2021
6.	Financial Committees	Estimate Committee Public Accounts Committee Public Undertakings Committee	12	14/09/2021	21/10/2021

Public Policy

Code: U-PUA-625

Semester VI

Course X

Unit no.	Title of the Unit	Sub-title	Lectures Required	From	To
1.	Public Policy	Meaning, Types, Importance	08	09/07/2021	17/07/2021
2.	Public Policy Formulation	Stages, Bases, Elements	08	23/07/2021	31/07/2021
3.	Implementation of Public Policy	Elements, Machineries, Hurdles	10	06/08/2021	20/08/2021
4.	Evaluation of Public Policy	Objectives, Criteria, Machineries	10	21/08/2021	04/09/2021
5.	Recent Policies and Schemes in India	National Education Policy, 2019 National Environment Policy, 2016 Ayushman Bharat Yojana	12	10/09/2021	24/10/2021

Term II: 2021-22**B. A. First Year****Law & Order Administration**

Course Code: U-PUA-224

Semester II

Course IV

Unit no.	Title of the Unit	Lectures Required	Sub-title	No. of Period	From	To
1.	Law & Order: Meaning, Elements	08	a) Home Affairs Ministry	04	02/02/2022	05/02/2022
			b) Secretariat of Home Affairs: Structure	05	09/02/2022	12/02/2022
2.	Law & Order in Various Periods	14	a) Sindhu Period: Civilization	04	16/02/2022	23/02/2022
			b) Veda Period: Judiciary System	02	24/02/2022	25/02/2022
			c) Maurya: Period of Administrative Set-up	02	26/02/2022	02/03/2022
			d) Mughal Period: Revenue System	02	03/03/2022	04/03/2022
			e) British Legacy: Modern Administrative Set-up	03	05/03/2022	10/03/2022
3.	Revenue Administration	10	a) The Department of Revenue	03	12/03/2022	17/03/2022
			b) Government of India	02	19/03/2022	23/03/2022
			c) Revenue & Forest Department, Maharashtra	02	24/03/2022	25/03/2022
			d) District Collector	03	26/03/2022	31/03/2022

4.	Police & Prison Administration	10	a)Central Bureau of Investigation & Crime Investigation Department	03	01/04/2022	07/04/2022
			b)Director of Police, Maharashtra: Structure, Functions	02	08/04/2022	09/04/2022
			c)District Superintendent of Police	02	13/04/2022	16/04/2022
			d)District Prison Officer	03	20/04/2022	22/04/2022
5.	Supreme Court of India: Organizational Set up & Structure	06	a)High Court	03	23/04/2022	28/04/2022
			b)District Court	03	29/04/2022	30/04/2022

B. A. Second Year

Urban Development Administration (In Maharashtra)

Course Code: U-PUA-424

Semester IV

Course VIII

Unit no.	Title of the Unit	Lectures Required	From	To
1.	Urban Governance (a) Urbanization (b) 74th Constitutional Amendment	12	20/12/2021	10/01/2022
2.	Urban Local Self Government: Composition & Functions a) Municipal Corporation b) Municipalities c) Nagar Panchayat d) Cantonment Board	16	11/01/2022	21/02/2022
3.	Problems of Urban Local Self Government a) Slums b) Waste Management c) Water Crisis d) Traffic & Transport	12	22/02/2022	18/03/2022
4.	Urban Development Programme a) SMART City b) AMRUTH	12	24/03/2022	14/04/2022

Global Governance

Course Code: U-PUA-625

Semester VI

Course XII

Unit no.	Title of the Unit	Lectures Required	From	To
1.	Global Governance: Meaning, Nature, Scope	08	20/12/2021	30/12/2021
2.	United Nations: Origin, History, Basic Principles	08	03/01/2022	17/01/2022
3.	United Nations: Organs and their Functions a) The General Assembly b) The Economic and Social Council c) The Security Council d) The Trusteeship Council, e)The International Court of Justice f) The UN Secretariat	18	18/01/2022	28/02/2022
4.	United Nations Agencies: Structure and Function a) UNESCO b) UNICEF c) WHO d) WB e) UNDP	18	02/03/2022	11/04/2022

Emerging Trends & Issues in Public Administration

Course Code: U-PUA-625

Semester VI

Course X

Unit no.	Title of the Unit	Lectures Required	From	To
1	New Public Management: Meaning, Nature, Scope, Characteristics	08	17/12/2021	25/12/2021
2.	Development Administration a. Meaning, Characteristics b. Nature, Functions	08	01/01/2022	14/01/2022
3.	Disaster Administration a. Concept of Disaster b. Disaster Administration Machinery (National, State, District)	12	15/01/2022	29/01/2022
4.	Environment Administration a. Meaning, Nature & Importance b. Sustainable Development: SDGs	12	11/02/2022	12/03/2022
5.	Issues in Public Administration a. Citizen Participation b. Administrative Culture c. New Public Service d. Job Satisfaction	12	19/03/2022	11/04/2022

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